

# Mary Anderson Center Payment Policies

**Residency Payment:** A deposit of 20% of your total residency cost is required 30 days prior to the beginning date of your stay. While we will make every attempt to honor requests for specific rooms, we cannot guarantee you will be staying in the room you requested.

For residents whose stays are scheduled with less than 30 days notice, deposits are due immediately upon scheduling. Until deposits are received reservations are not guaranteed. The Balance of your residency fees are due immediately upon arrival.

*As an incentive to our residents who make their FULL payment using a Visa or Mastercard 30 days prior to their arrival date, a 10% reduction in their fee will be offered. (This applies only to Residents who are NOT receiving fellowships or work exchange).*

**Rescheduling Fee:** After receipt of your deposit for your specifically scheduled residency, a \$25 administration fee will be charged for each time your stay is rescheduled. This fee will be added to the deposit for your next stay. **This fee will also apply to fellowship recipients.**

**Refund Policy:** Deposits and application fees are non-refundable and non-transferable. Other fees may be refunded **only with 30 days prior written notice.**

Payments for scheduled days are also non-transferable and non-refundable. Should a resident decide to cut short their stay no refunds will be made.